



Accounting Options

- Fax Statements** – will fax your statement on the first business day of the month. You will no longer receive your statement in the mail.

Fax number: _____

- Fax Invoices** – will automatically fax your invoices when the transaction occurs.

Fax number: _____

- e-Statements** - will automatically e-mail your statements on the first business day of the month, instead of waiting for the mail. You will no longer receive your statement in the mail.

Statements can be emailed to as many email addresses as you require. Please provide us with the email addresses you would like to receive statements.

- e-Invoices** – will automatically e-mail your invoices, when the transaction occurs.

Invoices can be emailed to as many email addresses as you require. Please provide us with the email addresses you would like to receive invoices.

- Account Access** - You can also access all of your invoices, statements and shop our catalog online by going to our website and clicking on "Account Access". Please provide us with User Names and Passwords or contact Nora at 480-947-7281 for a demonstration.

www.paulsacehardware.com

| | User Name | Password | Ordering Access? | Account Access? |
|----|-----------|----------|------------------|-----------------|
| 1. | | | Yes No | Yes No |
| 2. | | | Yes No | Yes No |
| 3. | | | Yes No | Yes No |

max 10 digits

I affirm that I am authorized to make the above changes for _____
Account Number *Business Name*

By _____ Title _____ Date _____
 2845 N. Scottsdale Rd., Scottsdale, AZ, 85257 phone: 480-947-7281 fax: 480-941-5621